

Louisiana Lions Eye Foundation Committees

Clinic and Research

To work with the Executive Director in coordinating the Foundation's activities in New Orleans; to provide liaison to related organizations as needed and as requested by the President or Executive Director.

Constitution and By-Laws

To receive any request for changes in the Articles and the By-Laws of the Foundation; to Review such requests and advise the Board of the effect of any such changes; to work With the Executive Director in notifying the Board members of any proposed changes in The Articles and By-Laws; to assist the Executive Director in the publication and Distribution of any changes in the Articles and By-Laws; to present to the Council of Governors for action at State Convention any changes in the Articles and By-Laws that require ratification by the Multiple District; to advise the Board of any conduct in violation of the Articles and By-Laws; the Chairman, and in his absence the Vice-Chairman, shall serve as Parliamentarian for meetings of the Board of Trustees.

Contribution and Visitation

To assign every club in the state at least one Trustee Liaison who will visit their assigned Club before the October meeting; to notify or have notified each club of its Trustee Liaison; to coordinate the visitation of clubs by Trustees of the Foundation. The Trustee Will challenge the individual clubs to make the eye and ear facilities available for their Community needs. To coordinate visitation of the clinic by representatives of the Respective clubs; to coordinate visitation of the Fund Raising Committee the solicitation Of donations from every club within the state; to coordinate with Public Relations Committee information to be distributed to every club; to work with the Executive Director on the acknowledgement of club donations.

Endowment

To seek contributions for the Endowment Fund; to maintain the Endowment Fund as a Separate legal entity; to coordinate with the Treasurer the investment of the Endowment Fund; to coordinate our Life and Special Membership program.

Executive

To oversee the day-to-day managerial functions of the Foundation to the level which the Board of Trustees in its discretion may deem fit to delegate. The Executive Committee shall consist of the officers of the Foundation, a liaison from the Council of Governors as designated by the Council of Governors and at least three (3) Trustees elected from the Board of Trustees at the annual meeting. Each sub-district shall have at least one (1) member on the Executive Committee. The Immediate Past President of the Foundation shall serve as Chair of the Executive Committee.

Eyeglass Recycling

To consider options and make best use of used eyeglasses and make recommendations to the Foundation; to develop a policy of optimum use of donated items; to coordinate analysis and shipment of donated eyeglasses to needy parts of the world; to consider and recommend other Eyeglass Recycling activities in keeping with the goals of the Louisiana Lions Eye Foundation.

Finance and Audit

To work with the Executive Director in the preparation of the Foundation's annual budget, to recommend an annual budget to the Board of Trustees; to receive and review committee requests for changes in their budget during the year; to recommend to the Board of Trustees whether to accept or reject said requests; to monitor the committees to be sure they are within their respective budgets; to work with the Executive Director and the Public Relations Committee in regard to the compilation and publication of the Foundation's Annual Report; to review the Treasurer's Quarterly Report and report to the Board of Trustees as to the status of said report; to advise the Executive Committee and the Executive Director as to the financial management of the Foundation; to work with the Executive Director and the Treasurer in having the Foundation's Annual Audit performed; to insure that all tax reports are timely filed with proper agency (agencies).

Fund Raising

To develop and implement programs to raise the funds necessary to meet the Foundation's expenses; to work with the Contribution and Visitation Committee in regard to the solicitation of club donations; to develop and implement programs to expand the Foundation's financial base; to approve all fund raising projects conducted in the name of the Foundation; to coordinate with the Council of Governors and supervise all statewide fund raising projects; to serve as liaison with the Crippled Children's Camp in regard to any joint projects; to coordinate its activities with the Finance and Audit Committee and the Treasurer; to encourage and promote sub-district fund raising activities.

Glaucoma and Diabetes

To maintain and coordinate our statewide glaucoma and diabetes screening program; to work with the Public Relations Committee in advertising the screening activities; to coordinate glaucoma and diabetes education.

Grants

To receive and review grant applications made to the Foundation and to present recommendations concerning any such applications to the Finance Committee; to seek and apply for grants on behalf of the Foundation; to coordinate Foundation grant applications with grant applications made by LSU and other entities associated with the Foundation; to work with the Finance Committee and the Executive Director in regard to information to be included in the Foundation's Annual Report; to review and approve any grant applications made on behalf of the Foundation.

Hearing and Speech

To consider options to make best use of used hearing aids and make recommendations to the Foundation; to develop an optimum use of donated hearing aids; to consider and recommend other Hearing and Speech activities in keeping with the Louisiana Lions Eye Foundation goals.

Long Range Planning

To create "what if" illusions and consider options to perpetuate the goals, to develop short and long range Foundation goals (1-20 years); to develop programs to achieve the established goals.

Nominations and elections (meets once yearly)

To seek candidates for the offices of the Foundation; to nominate a slate of Officers in accordance with the Articles and By-Laws; to conduct the election of Officers in accordance with the Articles and By-Laws; to encourage the Lions of Louisiana to serve on the Board of Trustees; to determine any parity requirements and so advise the Board (as to the Executive Committee and as to Voting Trustees) at the first annual meeting.

Personnel and Property

To work with the Executive Director in regard to employee relations and benefits; to maintain (with the Executive Director) a Foundation Employee Policy Manual; to maintain a current inventory of all Foundation property; to work with the Executive Director in ascertaining that all Foundation property is properly and adequately insured.

Public Relations

To develop and propose an effective logo; to develop club presentations to be used by Board members throughout the state; to produce a newsletter and mail it to every Lion in Louisiana; to provide information to club bulletins; to coordinate the use of the Foundation's traveling exhibit; to develop and implement a statewide public relations campaign; to coordinate the public relations activities of the Foundation with the LSU Eye Center and with Kresge Hearing Laboratories; to recommend any press releases that are released in the name of the Foundation; to recommend any advertisements that are placed in the name of the Foundation; to develop newspaper, television and radio packages that may be used throughout the state; to coordinate the Foundation information included in LSU's publications and in Pelican Lion; to provide information to Lions International for international distribution; to recommend a Public Relations expense amount for annual budget to the Finance and Audit Committee.

Cubsight

To provide free vision screening to help identify children with visual problems.